

COLLINGHAM with LINTON PARISH COUNCIL

Email: Clerk@collinghamlintonparishcouncil.gov.uk

Dear Councillors

You are hereby respectfully summoned to attend an extraordinary meeting of Collingham with Linton Parish Council on Wednesday 28 January 2026 at 7.00pm at the Collingham Scout Hut where the following business will be transacted.

Anthea Powell

Chair to Collingham with Linton Parish Council
23/01/2026

*Meetings are open to the public by virtue of the Public Bodies Admissions to Meetings Act 1960 s1 unless the presence is prejudicial to the public interest (s2).

In accordance with the Openness of Local Government Bodies Regulations 2014, persons attending the meeting may film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session.

Agenda

1.	Chairman's opening remarks:
2.	To receive apologies and consider reasons for absence:
3.	To receive any declarations of interest from Members: a) Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Collingham with Linton Parish Council Code of Conduct for Members and by the Localism Act 2011 b) For the council to note the following – The Local Government Finance Act 1992 section 106 prohibits any member with council tax unpaid for more than two months voting on the budget and/or precept, if section 106 applies.
4.	To consider requests received by the clerk for dispensations under section 33 of the Localism Act 2011:
5.	To note items in the agenda that may/are to be discussed in closed session: Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted.
6.	Minutes: a) For the council to consider approving the draft minutes of the Ordinary Meeting of the Parish Council held on the 14 th of January 2026
7.	Budget & Precept 2026/2027: a) For the council to consider approving the budget for 2026/2027 b) For the council to consider approving the precept for 2026/2027 c) For the council to approve a councillor to be the second signature for the Precept Return Form 2026/2027 (if applicable) c) For the council to consider approving the chair and a council member/RFO to sign the Precept Return Form 2026/2027

8.	<p>Administration Matters:</p> <p>a) For the council to note the Parish Clerk's resignation – leaving date 24th of January 2026 b) For the council to note the RFO's resignation – leaving date 31st January 2026 c) For the council to note that Cllr Powell will be attending the Chairing Skills training day on the 12/02/2026 - £115.00 d) For the council to note that Cllr Moses will be attending the Off to a Flying Start in person training day on 03/03/2026 - £115.00 e) For the council to note that Cllr Murdoch will be attending the Finance for Councillors Zoom training on 10/02/2026 - £35.00 f) For the council to consider adopting the LGA Model Councillor Code of Conduct</p>
9.	<p>Village Matters:</p> <p>a) For the council to consider any action concerning Christmas 2025</p>
10.	<p>Finance Matters:</p> <p>a) For the council to note the Unity Trust Instant Access bank balance to 22/01/2026 is £226,975.56 – supporting paper provided b) For the council to note the Unity Trust T2 Current Account bank balance to 22/01/2026 is £10,050.00- supporting paper provided. c) For the council to note that the Clerk has shredded the username and password for the Unity Trust bank accounts d) For the council to note the HSBC Current Account bank balance to 22/01/2026 is £0.00 e) For the council to note the HSBC Business Account bank balance to 22/01/2026 is £0.08 f) For the council to consider closing the two HSBC bank accounts (even with the 8p) – RFO to action before leaving. g) For the council to consider any further bank signatories for the Unity Trust Bank (current signatories Cllrs Powell, Murdoch and Wright)</p>
11.	<p>Planning Matters: (please note the Parish Council is not a Statutory Consultee on all planning matters)</p> <p>Planning Applications:</p> <p>a) Reference 26/00381/ FU/NE b) Reference 25/06366/FU/NE c) Reference 26/00056/FU/NE d) Reference 26/00336/FU/NE</p> <p>Planning Decisions:</p> <p>a) Reference 25/14553/IN b) Reference 22/03742/IN</p>
12.	<p>Public Participation: (Standing Order 3.7 – to not exceed 15 minutes)</p> <p>a) Members of the public may make representation, answer questions and give evidence on the business of the agenda for the meeting. b) Members of the public may request information concerning items not on the agenda</p>
13.	<p>Temporary exclusion of press and public: Pursuant to the Public Bodies (Admission at Meetings Act 1960. (The Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed) VOTE: REQUIRED:</p>
14.	<p>Employment Matters:</p> <p>a) For the council to consider approving the recommendations from the Staffing Committee concerning the Parish Clerk/RFO Vacancy b) For the council to note that the clerk has emailed Cllr Powell the January's 2026 timesheets and annual leave entitlement. c) For the council to note the RFO has emailed Cllr Powell January's hours of work.</p>
15.	<p>Date of the Next PC Meeting: Extraordinary Meeting: 4th of February 2026 @ 7.00pm Collingham Scout Hut</p>