

COLLINGHAM with LINTON PARISH COUNCIL

Email: Clerk@collinghamlintonparishcouncil.gov.uk

Dear Councillors

You are hereby respectfully summoned to attend the Playground and Open Spaces Committee meeting of Collingham with Linton Parish Council on Tuesday 23rd June 2026 at 1pm in Linton Memorial Hall, where the following business will be transacted.

Becky Crabtree
Clerk
18.06.2026

Members of the public are welcome to attend a Public Session at the beginning of the meeting for a maximum of 15 minutes.

Agenda

1. Chair's Opening Remarks

To receive an introduction from the Chair.

2. Public Participation

To hear from members of the public who wish to make representations, answer questions and give evidence in respect of the business on the agenda. The period of public participation shall not exceed 15 minutes unless directed by the Chairman. A member of the public shall not speak for more than 5 minutes. A question shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given.

3. Apologies for Absence

To receive apologies for absence and approve the reasons for absence.

4. Declaration of Interests

- a) To receive, consider and decide upon any applications for dispensation
- b) To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests

5. Minutes of the Previous Meeting

To confirm the minutes of the meeting held on 1 July 2025 as a true and accurate record.

6. Floral displays

- a) To consider and agree the arrangements for the floral displays

7. Beck Wood

- a) To consider the Beck Wood Management Plan
- b) To receive an update on actions arising from the Full Council meeting
- c) To consider the potential establishment of a Volunteer Group for support work in the village, including draft Terms of Reference, for recommendation to Full Council
- d) To consider quotations for bins in Beck Wood and agree arrangements regarding the existing Leeds City Council bin
- e) To consider and agree to investigate the water quality of the river at Beck Wood
- f) To consider options for improving the water quality of Collingham Beck and agree an approach to upstream parish councils and representatives of the Gledhow Wood Project and East Keswick Wildlife Trust to explore coordinated action

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8. Open Spaces and Asset Maintenance

- a) To receive an update on grounds maintenance and agree any action
- b) To consider and agree a schedule of ad hoc maintenance works required across Parish Council sites
- c) To consider and agree arrangements for an asset and land inspection schedule pending agreement of longer-term arrangements
- d) To receive an update on the playground and consider and agree quotations for the inspection
- e) To consider the health and safety requirements for all Parish Council land and assets, agree the necessary measures and make recommendations to Full Council
- f) To consider information received about the use of mapping software and agree any action
- g) To consider and agree to purchase a storage facility on Glebe Field

9. Trees

- a) To consider and agree to carry out a tree survey and prepare a tree management plan
- b) To consider correspondence received from Leeds City Council regarding tree planting and agree any action

10. To receive information on the following new correspondence and decide further action where necessary

- a) To consider an enquiry regarding a tree located near CALSA
- b) To consider an enquiry from 1st Collingham Kingfishers Scout Troop & Wetherby Whalers Explorer Scout Unit regarding the use of Beck Wood

11. Items for the next agenda

To notify the Clerk of matters for inclusion on the next agenda.

12. Date of Next Meeting

To confirm that the next Playground and Open Spaces Committee meeting is being held on 22 September 2026.