

COLLINGHAM with LINTON PARISH COUNCIL

Email: Clerk@collinghamlintonparishcouncil.gov.uk

Members of the public are welcome to attend a Public Session at the beginning of the meeting for a maximum of 15 minutes.

Agenda

1. To receive apologies and consider reasons for absence

2. To receive any declarations of interest from Members

*Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Collingham with Linton Parish Council Code of Conduct for Members and by the Localism Act 2011.

3. To consider requests received by the Clerk for dispensations under Section 33 of The Localism Act 2011

4. To note items on the agenda to be discussed in private

*Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted.

5. To consider the appointment of a Vice Chair

6. To approve as an accurate record the minutes of the full council meeting on 17 September 2025(attached)

7. Village News and Resident Communications

a) To note the following latest resident communication and agree action on items:

- To consider the request from a Linton resident that the collation and reporting of SiD data be resumed given the parish councils previous documented commitments to this initiative
- The residents at Kingfisher Reach have written to LCC and CLPC advising they are resuming efforts to establish a Friends of Kingfisher Reach group
- The resident adjacent to the beck at Beck Lane has written to the council expressing disappointment that the council will not progress their request

b) To consider the notice of charges received from the St Oswald's for the Parish magazine for the next twelve months content @ £2,000 (attached)

c) To confirm items for inclusion in the next Parish Newsletter

- Advertisement for Councillor vacancies
- Advertisement for Clerk role
- Advance notice of Christmas lights switch on dates
- Details of hire agreement for Glebe Field
- Update on sink hole
- The clean-up of the jubilee playground

8. Playgrounds and Open Spaces (POS)

- a) To consider the quotation of £100 for the removal of the bin from the jubilee playground**
- b) To consider contracting a further bin to be installed and maintained by a third-party supplier (outside of the playground).**
- c) To note the date for security equipment to be installed in Beck Wood as 18th October**
- d) To note the like for like autumn planting of baskets is planned for October**
- e) To consider the requirements for the instruction of autumn maintenance works**
- f) To receive the annual playground inspection report and decide on action required**
- g) To consider the additional £236 + vat requested from Blachere for ballast and a timer to support the Christmas tree installation to Glebe Field.**

9. Finance

- a) To note the LCC CiL Report has been submitted for 2024 – 2025 and is on the website**
- b) To note receipt of payment from Kickstart Kamp for the use of Glebe field**
- c) To note receipt of residual CiL funds from the Miller Homes development of £8,133.36**
- d) To consider the introduction of Scribe accounting software(tabled)**
- e) To note no monies were spent using the Clerks delegated authority in September**
- f) To receive the budget ytd spend and reconciliation reports to 20 September 2025(attached)**
- g) To approve the schedule of payments presented (tabled)**
- h) To consider arranging an extra ordinary meeting to look at the accounts and budget to include a discussion on items for inclusion in the 2026 – 2027 budget**
- i) To confirm the changes required to the banking mandate and plans for making parish council invoice payments prior to its introduction**

10. Organisational matters

- a) To note the following previously circulated councillor's correspondence, and agree any action:**
 - NALC Executive Bulletins & Events Newsletters September
 - YLCA White Rose & Training Bulletins September
 - Breakthrough Communications Training in September
 - Kings Award for voluntary service nominations
 - Wattle Syke junction – letter to residents
 - Lady Hastings circular for fundraising for outdoor spaces at the school
- b) To receive the Clerk's report (attached)**

11. Training

- a) To note training completed in September:**
 - Clerk. CiLCA training LO13- 15 completed in September
 - Clerk. Martyn's Law Seminar West Yorkshire Police Anti-terrorism
- b) To note that the clerks place at Talking Tables was withdrawn by the Chair and allocated to Cllr Murdoch on 23/09/2025**

12. Police Matters

To note that a date for the Ward Sergeant to attend the Parish Council meeting is still to be confirmed.

13. Planning

[25/05232/FU/NE](#)- Porch to front 10 Garth Avenue Collingham Wetherby

[25/05308/FU/NE](#)- Variation of condition 2 (Approved Plans) to previously approved Planning Application 25/00491/FU (Demolition of existing front conservatory and single storey side extension, erection of part two storey part single storey side and front extension including solar panels, fenestration alteration to side, and new front gates) to omit drawing 294_02(02)002A and replace with 294_02(02)002B The Grange Harewood Road Collingham

[25/05466/FU/NE](#)- Demolition of front and side porches; glazed entrance to front and rear; dormer windows to front and rear; new pitched roof over utility room to front; single storey extension with terrace; steps and hand rail to rear; new ground and first floor side windows Collingwood Hill Crest Collingham

[25/05230/FU/NE](#)- Replacement of ground floor side window with new door; replacement of two ground floor rear windows with one sliding door and one bay window The Hollies 1A Northgate Rise Linton

[25/05203/FU/NE](#)- Two storey side extension with rendering Orchard Lodge Orchard Drive Linton 438843447205

14. To note items for next agenda

- Budget considerations for the year 2026 – 2027

15. The next meeting will be held on Wednesday 5th November in Collingham Scout Hut

In Private

16. To receive the request for the purchase of parish council owned land (tabled)

17. To consider the tenders for watering plants in the parish (tabled)

18. To approve the scoping document provided by HJCE for planned works to the sink hole (tabled)

19. Staffing Matters

a) To note the Clerk & RFO's resignation submitted on 18th September

b) To approve the advertisement and pay scales for the recruitment of the new Clerk & RFO

c) To approve the arrangements for a clerk from 20th October 2025