

COLLINGHAM with LINTON PARISH COUNCIL

Email: Clerk@collinghamlintonparishcouncil.gov.uk

Dear Councillors

You are hereby respectfully summoned to attend an ordinary meeting of Collingham with Linton Parish Council on Wednesday 4 February 2026 at 7.00pm in the Scout Hut, where the following business will be transacted.

Anthea Powell

Chairman: Collingham with Linton Parish Council

Members of the public are welcome to attend a Public Session at the beginning of the meeting for a maximum of 15 minutes.

Agenda

1. Chairman's opening remarks

2. To receive apologies and consider reasons for absence:

3. To receive any declarations of interest from Members:

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Collingham with Linton Parish Council Code of Conduct for Members and by the Localism Act 2011

4. To consider requests received by the clerk for dispensations under section 33 of the Localism Act 2011:

5. To note items in the agenda that may/are to be discussed in closed session:

Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted.

6. Minutes:

For the council to consider approving the draft minutes of the Extraordinary Meeting of the Parish Council held on the 28th January 2026

7. Village News & Residents Communication:

- a) For the council to consider an email received from a resident regarding a footpath to the rear of Langwith Mews.
- b) For the Council to consider correspondence received from solicitors regarding a party wall on Parish Council Land
- c) To inform the council of an email received from a member of the public concerning Kebbell Homes
- d) For the council to consider an email received from a resident concerning Collingham School Year 6 Gathering at the Scout Hut at the end of the Summer school term.
- e) For the council to note update email from Councillor Stephensons on felled tree/suspended branch
- f) For the council to note the email received from Leeds City Council concerning a Highways Matter.
- g) For the council to note Councillor Wright's report to the council regarding the recent PACT meeting
- h) For the council to note response received from Contractor concerning the goal posts on the Jubilee playground.
- i) For Cllr Powell to update the council concerning the footpath behind Cromwell' Public House and consider any further actions including the two quotations listed

- j) For the council to consider approving the quotation of £200.00 for the tidying of the footpath area behind Cromwell's (please note this work was approved at the 03/12/2025 PC meeting)
- k) For the council to consider approving the quotation of £1100.00 for the work required on the footpath behind Cromwell's (please see Financial Regulations item 5.12)
- l) To note under the Grant application Scheme, an update from
 - i. Collingham Bowling Club Update
 - ii. Collingham Mens' Forum
- m) For the council to consider February Parish Magazine contribution
- n) For the council to consider appointing and mandating a councillor/s to represent Council at the Linton Resident Association and Linton Memorial Hall meetings.

8. Administration Matters:

- a) For the council to note the appointment of the new Locum
- b) For Cllrs Moses and Wright to update the council concerning the reorganisation of SharePoint
- c) For Cllr Wright to update the council concerning the corporate membership offered by Plantlife

9. Finance Matters:

- a) For council to approve the payment schedule (tabled)
- b) For the council to note the Unity Trust Instant Access bank balance to 30/01/2026 is £ 226,983.72 – supporting paper provided
- c) For the council to note the Unity Trust T2 Current Account bank balance to 30/01/2026 is £10,041.84- supporting paper provided.
- d) For the council to note that the Chair instructed the outgoing RFO to close the two HSBC bank accounts – RFO to action before leaving.
- e) For Council to note the payment of £8.16 into the overdraft HSBC account to facilitate its closure

10. Co-option Matters:

- a) To receive written applications for the office of Parish Councillor and to co-opt five candidates to fill the existing vacancies
- b) For the Declaration of Office to be signed (if applicable, to be approved by the council, and to be signed before the next Parish Council meeting)

11. Exclusion of Press and Public:

Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted.

12. Employment Matters

For the Staffing Committee to update the council on the Recruitment process

13. HJCE Matters:

For the council to consider the next steps concerning the received Scoping document from HJCE and associated emails

- 1) HJCE scoping document
- 2) Sinkhole - Historic emails HJCE

14. Budget & Precept 2026/2027:

- a) For the council to consider approving the budget for 2026/2027 Collingham with Linton Parish Council
- b) For the council to consider approving the precept for 2026/2027
- c) For the council to approve a councillor to be the second signature for the Precept Return Form 2026/2027 (if applicable)
- d) For the council to consider approving the chair and a council member/RFO to sign the Precept Return Form 2026/2027

15. Christmas 2025

For Council to consider Christmas Working Party report and recommendations

16. Date of the Next PC Meeting: Ordinary Meeting:

4th of March 2026 @ 7.00pm Collingham Memorial Hall