

COLLINGHAM with LINTON PARISH COUNCIL

Email: Clerk@collinghamlintonparishcouncil.gov.uk

Dear Councillors

You are hereby respectfully summoned to attend the meeting of Collingham with Linton Parish Council on Wednesday 4th March 2026 at 7pm in the Collingham Memorial Hall Meeting Room, where the following business will be transacted.

Becky Crabtree
Locum Clerk
27.02.2026

Members of the public are welcome to attend a Public Session at the beginning of the meeting for a maximum of 15 minutes.

Agenda

1. Introduction from the Chair

2. Public Participation

To hear from members of the public who wish to make representations, answer questions and give evidence in respect of the business on the agenda. The period of public participation shall not exceed 15 minutes unless directed by the Chairman. A member of the public shall not speak for more than 5 minutes. A question shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given. Members of the public may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.

3. To receive any apologies for absence and to consider the approval of reasons for absence given by councillors

4. Declaration of Interests

4.1. To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also, to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with page 6 of the Members' Code of Conduct.

4.2. To receive, consider and decide upon any applications for dispensation

5. To confirm the minutes of the Extraordinary council meetings held on 4th February 2026 and 7th February 2026 as a true and accurate record.

6. To note items in the agenda that may/are to be discussed in closed session:

Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted.

7. Financial Matters

7.1. To consider and approve the financial reports

7.2. To approve the schedule of payments and income

7.3. To consider and approve granting the Locum Clerk administrative access to all council bank accounts

7.4. To receive an update about the HSBC bank accounts

8. To receive information on the following ongoing issues and decide further action where necessary:

- 8.1. To consider correspondence received from solicitors regarding a party wall on Parish Council Land
- 8.2. To receive an update following the previous resolution regarding Kebbell Homes and the concerns raised
- 8.3. To receive an update on the felled tree/suspended branch
- 8.4. To receive an update regarding the footpath behind Cromwell' Public House
- 8.5. To receive an update about the tree planting in Beck Wood
- 8.6. For the council to consider appointing and mandating a councillor/s to represent Council at the Linton Resident Association and Linton Memorial Hall meetings

9. To consider new matters requested by Councillors/Clerk and agree any necessary arrangements

- 9.1. To consider and agree the venue and related costs for future council meetings
- 9.2. To consider and agree the Parish Magazine subscription payment
- 9.3. To consider and agree the arrangements for bin collections at Beck Wood
- 9.4. To consider renewing the council signage including dog fouling signs

10. To consider administration matters and agree any necessary action

- 10.1. To consider and agree the March Parish Magazine contribution
- 10.2. For Cllrs Moses and Wright to update the council concerning the reorganisation of SharePoint
- 10.3. For Cllr Wright to update the council concerning the corporate membership offered by Plantlife
- 10.4. To consider and agree the meeting dates for 2026
- 10.5. To consider the reintroduction of Committee meetings
- 10.6. To consider and agree the committee membership
- 10.7. To consider having a Parish Council Post Box Address
- 10.8. To consider the council having a mission statement
- 10.9. To receive an update about the grounds maintenance and watering tender processes

11. To consider the following new correspondence and decide further action where necessary

- 11.1 To consider a grant application received from Collingham Orchard Garden

12. Planning Matters

- 12.1 To consider and comment on planning applications received from Leeds City Council since the last meeting

Application Reference	Address	Proposal
26/00745/FU/NE	Alterations to enlarge the driveway and construction of outbuilding to front/side; associated alterations to boundary treatments	Bridge Gap Main Street Linton

- 12.2 To note planning decisions made by Leeds City Council since the last meeting

Application Reference	Address	Proposal	Decision
26/00381/FU	4 The Vale Collingham Wetherby	Demolition of existing rear conservatory, construction of single storey rear extension; conversion of ground floor rear window to bi-fold doors	Approved
25/07472/FU	Bexley Lodge College Farm Lane Linton Wetherby	Erection of first floor front extension and dormer window to front	Approved
25/07289/FU	10 Garth Avenue Collingham Wetherby	Single storey side and rear infill extension	Approved

25/07275/FU	High Stables Trip Lane Linton Wetherby	Erection of single storey front and side extension forming link to existing outbuilding, extension of fencing to front.	Approved
25/07159/FU	4 The Acres Linton Wetherby	Removal of existing chimney stack on rear elevation, replacement glazed doors to rear elevation.	Approved

13. To notify the clerk of matters for inclusion on the agenda of the next meeting

14. To confirm that the next ordinary council meeting is being held on 1st April 2026

15. Confidential session

To resolve to exclude members of the press and public under the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business to be transacted at items 16,17 and 18 which is considered prejudicial to the public interest

16. Staffing Matters

16.1. To receive an update from Yorkshire Local Councils Associations regarding the job evaluation they have carried out and to agree any necessary action

16.2. To consider the previously agreed resolution regarding the permanent Clerk role and to agree the contractual terms and associated factors

17. Christmas 2025

To consider the Christmas Working Party report, recommendations and agree any necessary action

18. HJCE Matters

To receive an update about the informal meeting with HJCE, consider information and quotes received and agree any other necessary action