

COLLINGHAM with LINTON PARISH COUNCIL

Email: Clerk@collinghamlintonparishcouncil.gov.uk

Dear Councillors

You are hereby respectfully summoned to attend the Full Council meeting of Collingham with Linton Parish Council on Monday 1st June 2026 at 7pm in the Collingham Memorial Hall, where the following business will be transacted.

Becky Crabtree
Clerk
26.05.2026

Members of the public are welcome to attend a Public Session at the beginning of the meeting for a maximum of 15 minutes.

Agenda

1. Chair's Opening Remarks

To receive an introduction from the Chair.

2. Public Participation

To hear from members of the public who wish to make representations, answer questions and give evidence in respect of the business on the agenda. The period of public participation shall not exceed 15 minutes unless directed by the Chairman. A member of the public shall not speak for more than 5 minutes. A question shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given.

3. Apologies for Absence

To receive apologies for absence and approve the reasons for absence.

4. Declaration of Interests

4.1. To receive, consider and decide upon any applications for dispensation

4.2. To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests

5. Co-option Matters

5.1. To receive written applications for the office of Parish Councillor and to co-opt candidates to fill the existing vacancies

5.2. For the Declaration of Office to be signed (if applicable, to be approved by the council, and to be signed before the next Parish Council meeting)

6. Minutes of the Previous Meeting

To confirm the minutes of the meeting held on 11 May 2026 as a true and accurate record.

7. Clerks report

To receive an update on ongoing matters and actions arising from previous meetings.

8. Financial Matters

8.1. To receive and note current bank balances as at 26th May 2026:

Unity Trust T1 Current Account bank balance is £14,731.27

Unity Trust Instant Access bank balance is £ 295,137.55

8.2. To approve the following accounts for payment:

15.05.2026 - Collingham Memorial Hall - Room Hire - £180.00

22.05.2026 - Freethought - Microsoft 365 - £123.60

26.05.2026 - Freethought - Microsoft - £770.40

26.05.2026 – R Crabtree – Reimbursement for lifebuoys - £75.32 (Note: Clerk approved quote using delegated powers)

26.05.2026 – R Crabtree – Reimbursement for noticeboard key - £5.89 (Note: Clerk approved quote using delegated powers))

Additional payments may be presented at the meeting.

8.3. To note the following payments previously authorised:

26.05.2026 - R Crabtree - Reimbursement for PO BOX - £499.80

8.4. To receive an update about the insurance arrangements

12. To consider the following council business and organisational matters and agree any necessary action:

12.1. To consider and agree the content of the parish magazine article for July 2026, and to discuss and agree any related actions concerning the parish magazine.

12.2. To consider and agree future committee meeting dates

12.3. To receive an update about the grounds maintenance

12.4. To consider and agree the arrangements for the Christmas lights

12.5. To consider and agree for the Chair and Clerk to attend the Talking Tables training at a cost of £210

12.6. To consider and adopt the internal control checklist

12.7. To consider if the council wishes to continue being involved with the Parish Paths Partnership Scheme

12.8. To consider and approve the Annual Report for 2025/2026

12.9. To consider and agree Beck Wood maintenance and concerns raised regarding parking issues

12.10. To consider and agree to apply for a Unity Corporate Purchasing Card

12.11. To consider and agree the establishment of a Community Events Committee, to appoint members to the Committee and agree the Terms of Reference

13. To receive information on the following new correspondence and decide further action where necessary

13.1. To consider an enquiry from a resident who wishes to install solar panels

13.2. To consider an email received from LCC regarding Road Safety - West Yorkshire Vision Zero Briefing

13.3. To consider an enquiry regarding maintenance of land next to Tesco

13.4. To consider and agree a Parish Council message for inclusion in the Community Show programme

14. Planning Matters

14.1. To consider and decide upon planning applications received from Leeds City Council

Application Reference	Address	Proposal
26/02806/FU	The Hollies 67 Millbeck Green Collingham Wetherby LS22 5AG	Demolition of garden wall to rear; first-storey extension to front; single-storey extension to rear; new garden wall and gate to side; raised terrace to rear
26/02305/FU	Clifden Sicklinghall Road Wetherby LS22 6AA	Single-storey rear extension; replacement window with door to rear; raised terrace extension with steps and covered canopy to rear
26/02583/FU	Rivulet Bridge Paddock Collingham Wetherby LS22 5BN	Demolition of garden store and erection of Single storey side and rear extension
26/02520/FU	Alne Croft Crabtree Green Collingham Wetherby LS22 5AB	Single storey side and rear extension with extended raised patio area with new steps to side and rear; new wall to side

26/02283/FU	1 The Acres Linton Wetherby LS22 4HG	Demolition of outbuilding, car port to front of garage, and canopy porch to front of dwelling, erection of replacement outbuilding to side with associated decking, hard and soft landscaping works to side including new terrace, steps, walls, and temporary dismantling then re-instatement of front wall, infill extension to first floor balcony to side including new windows to front, side, and rear, side extension to existing side and rear extension including raised roof ridge, fenestration alteration to side of dwelling, and fenestration alterations to garage.
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14.2. To receive and note the planning decisions made by Leeds City Council

Application Reference	Address	Proposal	Comment	Decision
26/01535/FU	Alresford Harewood Road Collingham Wetherby LS22 5BZ	Demolition of outbuilding and construction of a single storey side extension; garden wall and archway to side; detached garage incorporating office to front; timber bin store to front	Collingham with Linton Parish Council has no objections to this planning application.	Refused
26/01656/FU	The Willows Muddy Lane Linton Wetherby LS22 4HW	Demolition of existing of conservatory; construction of single-storey rear extension	Collingham with Linton Parish Council has no objections to this planning application.	Approved
26/00953/FU	Wetherby Golf Club Linton Lane Linton Wetherby LS22 4JF	Erection of PV Solar Panels to club house roof	Collingham with Linton Parish Council has no objections to this planning application.	Approved

15. Items for the next agenda

To notify the Clerk of matters for inclusion on the next agenda.

16. Date of Next Meeting

To confirm that the next full council meeting is being held on 6 July 2026.

Confidential session

17. Exclusion of Press and Public

To resolve to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the nature of the business to be transacted at items 18 and 20 being prejudicial to the public interest

18. To receive an update about the party wall on Parish Council Land and agree necessary action

19. To consider staffing matters and agree any necessary action

20. Millbeck Green Footpath

To consider information received and agree next steps, including the approval of the Working Group Terms of Reference