

COLLINGHAM with LINTON PARISH COUNCIL

Email: Clerk@collinghamlintonparishcouncil.gov.uk

Dear Councillors

You are hereby respectfully summoned to attend the Full Council meeting of Collingham with Linton Parish Council on Monday 6 July 2026 at 7pm in the Collingham Memorial Hall, where the following business will be transacted.

Becky Crabtree
Clerk
01.07.2026

Members of the public are welcome to attend a Public Session at the beginning of the meeting for a maximum of 15 minutes.

Agenda

1. Chair's Opening Remarks

To receive an introduction from the Chair.

2. Public Participation

To hear from members of the public who wish to make representations, answer questions and give evidence in respect of the business on the agenda. The period of public participation shall not exceed 15 minutes unless directed by the Chairman. A member of the public shall not speak for more than 5 minutes. A question shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given.

3. Apologies for Absence

To receive apologies for absence and approve the reasons for absence.

4. Declaration of Interests

- a) To receive, consider and decide upon any applications for dispensation
- b) To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests

5. Co-option Matters

- a) To receive written applications for the office of Parish Councillor and to co-opt candidates to fill the existing vacancies
- b) For the Declaration of Office to be signed (if applicable, to be approved by the council, and to be signed before the next Parish Council meeting)

6. Minutes of the Previous Meeting

To confirm the minutes of the meeting held on 1 June 2026 as a true and accurate record.

7. Clerks report

To receive an update on ongoing matters and actions arising from previous meetings.

8. Financial Matters

- a) To receive and note current bank balances as at 30 June 2026:
 - Unity Trust T1 Current Account bank balance is £4313.27
 - Unity Trust Instant Access bank balance is £ 295,137.55

- b) To receive and note a bank reconciliation and budget comparison to 31 May 2026
- c) To approve the following accounts for payment:
 - 15.07.2026 - Salary costs- £1397.07
 - 31.05.2026 - G Baxter & Partners - Grounds maintenance - £822.00
 - 17.06.2026 - YLCA - Clerk training - £35.00
 - 29.06.2026 - Leeds City Council - Floral displays - £660.00
 - 29.06.2026 - R Crabtree - Reimburse for litter pick supplies from Amazon - £207.82
 - 30.06.2026 - R Crabtree - Reimburse for Wetherby Skip invoice – Beck Wood bins - £60.00
 - 30.06.2026 - G Baxter & Partners - Grounds maintenance - £805.00

Additional payments may be presented at the meeting.
- d) To note the following payments previously authorised:
 - 01.06.2026 - Affordable Waste - Waste removal - £35.23

9. To consider the following council business and organisational matters and agree any necessary action:

- a) To note the resignations of Cllr Locke-Edmunds and Cllr Johnson
- b) To consider a motion, received with written notice signed by at least one-third of councillors in accordance with Standing Orders 7, to rescind the resolution made on 1 April 2026 regarding the parish magazine (Item 8899g) and to revert to the previous arrangement
- c) To consider and agree the content of the Parish Council article for the next edition of the parish magazine
- d) To receive an update about the grounds maintenance
- e) To consider the Beck Wood Management Plan
- f) To consider the potential establishment of a Volunteer Group for support work in the village, including draft Terms of Reference
- g) To receive an update about the bins in Beck Wood
- h) To receive an update about the ad hoc maintenance works required across Parish Council sites
- i) To consider and agree the arrangements for the Christmas lights
- j) To consider the health and safety requirements for all Parish Council land and assets
- k) To review the Parish Council committee structure in light of the current number of serving councillors and to consider suspending the committees until further notice, with all committee business being determined by Full Council and the position reviewed once councillor numbers increase
- l) To receive an update about the Miller Homes development

10. To consider new matters requested by Councillors/Clerk and agree any necessary arrangements

- a) To consider options for improving the water quality of Collingham Beck and agree an approach to upstream parish councils and representatives of local organisations to explore coordinated action
- b) To consider matters relating to investigating the water quality of the river at Beck Wood, including contacting Surfers Against Sewage to seek permission to link to its water quality map on the Parish Council website and any other action
- c) To consider information received about the use of mapping software and agree any action
- d) To consider and agree to purchase a storage facility on Glebe Field
- e) To consider and agree to provide defib and CPR training
- f) To consider and agree to carry out a tree survey and prepare a tree management plan
- g) To consider and agree the arrangements for the floral displays
- h) To consider and agree arrangements for this years Christmas event
- i) To consider ways of encouraging more residents to become Parish Councillors and to agree any actions to support future recruitment and community engagement

11. To receive information on the following new correspondence and decide further action where necessary

- a) To note the information received about the Compton Modification order
- b) To consider the Local Roads Planned Highway Maintenance Programme 2027/28 to 2032/33+
- c) To consider the Leeds Local Plan scoping consultation and agree whether the Parish Council wishes to submit comments on the proposed scope of the Local Plan and the approach to future consultation and engagement

- d) To consider and agree to apply for the Mayor's Safer Communities Fund grant and determine the proposed project to be included within the application
- e) To consider correspondence received from Leeds City Council regarding tree planting and agree any action
- f) To consider an enquiry from 1st Collingham Kingfishers Scout Troop & Wetherby Whalers Explorer Scout Unit regarding the use of Beck Wood
- g) To consider a request to amend the location of the benches in Beck Wood
- h) To consider concerns raised relating to the Bridgewood Green development
- i) To consider correspondence received from a resident regarding issues in the village including antisocial behaviour
- j) To consider correspondence received regarding land on Trip Lane

12. Planning Matters

- a) To note the planning applications received since the meeting held on 1 June 2026 and the comments made by the Proper Officer whilst she had delegated powers to comment

Application Reference	Address	Proposal	Comment
26/02811/FU	Warren House The Ridge Linton Wetherby LS22 4HJ	Alterations to existing dwelling, demolition of conservatory to the rear; alterations to existing dormer windows, and additional three dormer windows to the front; three dormer windows and rooflights to the front. Alterations and removal of existing windows and doors, including, bi-fold doors to the ground floor rear, french doors and balcony to first floor rear; Alterations to outbuilding to the rear including new roof; Landscaping throughout	Collingham with Linton Parish Council has no objections to this planning application.
26/02177/FU	Wetherby Golf Course Linton Lane Wetherby LS22 4JF	Erection of Irrigation Tank	Collingham with Linton Parish Council has no objections to this planning application.
26/02913/FU	Beech Wood Jewitt Lane Collingham Wetherby LS22 5BB	Demolition of existing single storey element; two storey side extension; replacement windows to rear and sides and alterations to rear fenestration; conversion of outbuilding to habitable room; solar panels to roof; widened vehicular access; associated landscaping including formation of patio, stairs and parking	Collingham with Linton Parish Council has no objections to this planning application.

- b) To consider and decide upon planning applications received from Leeds City Council

Application Reference	Address	Proposal
26/03341/FU	Croppergate College Farm Lane Linton Wetherby LS22 4HR	Variation of condition 2 (approved plans) to previously approved planning application 25/02612/FU (Part demolition of existing single storey elements; two storey front extension and part two part single storey front, side and rear extension; part two and single storey and part infill extension to other side and rear; new and amended windows and doors throughout; associated landscaping; new gates to existing front pillars) to include a further first floor extension above the approved flat roof section to the side

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26/03152/FU	Beechwood 1 Leeds Road Collingham Wetherby LS22 5AA	Demolition of existing two storey outbuilding; and construction of part two storey, part single storey rear extension; detached garage to side/rear; obscure glazing to existing first floor side window
26/02864/FU	Wharfe Ghyll Linton Common Linton Wetherby LS22 4JD	Retrospective application for demolition of existing extensions; part single-storey, part two-storey side and rear extension
26/03404/FU	The Croft 7 Jewitt Lane Collingham Wetherby LS22 5BA	Alterations and re-siting to dormer window to the front; rooflight to front; timber cladding to rear dormer windows; juliet balcony to the rear; replacement windows throughout the dwelling; raised decking within the rear garden.
26/03379/FU	19 Johnson Crescent Collingham Wetherby LS22 5FS	Single-storey side extension

c) To receive and note the planning decisions made by Leeds City Council

Application Reference	Address	Proposal	Comment	Decision
26/02583/FU	Rivulet Bridge Paddock Collingham Wetherby LS22 5BN	Demolition of garden store and erection of Single storey side and rear extension	Collingham with Linton Parish Council has no objections to this planning application.	Refused
26/02305/FU	Clifden Sicklinghall Road Wetherby LS22 6AA	Single-storey rear extension; replacement window with door to rear; raised terrace extension with steps and covered canopy to rear	Collingham with Linton Parish Council objects to this planning application on the grounds that the proposed cladding is not in keeping with the character and existing materials of the building. There are also concerns regarding potential dominance and overshadowing impacts on neighbouring properties, which may be adversely affected by this proposal.	Approved
26/02297	Site At: Bank House Orchard Drive Linton	Alterations to front including replacement cladding, removal of front balcony with new UPVC window and new windows and door to front	Collingham with Linton Parish Council objects to this application on the grounds that the materials used are not in keeping with the area	Approved
26/01344/FU	14 Johnson Crescent Collingham Wetherby LS22 5FT	Single storey side extension	Collingham with Linton Parish Council objects to this planning application due to insufficient information/incomplete application.	Approved

13. Items for the next agenda

To notify the Clerk of matters for inclusion on the next agenda.

14. Date of Next Meeting

To confirm that the next full council meeting is being held on 7 September 2026.

Confidential session

15. Exclusion of Press and Public

To resolve to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the nature of the business to be transacted at items 16 and 17 being prejudicial to the public interest

16. To receive an update about the party wall on Parish Council Land and agree necessary action

17. Millbeck Green Footpath

To consider information received and agree next steps