

Collingham with Linton Parish Council

Minutes of the Finance Committee meeting 6th May 25 5.30pm Collingham Memorial Hall

Present: Cllrs: Marianne Moses(Chair), Helena Pettit, Emma Askew

Officers: Claire Cooper - Clerk & RFO

Members of the public: 0

Public Participation: None

The meeting started at 5.30pm.

1. To receive and consider apologies for absence

Apologies: Cllr Brown

Resolved: That apologies be accepted.

Voting: 3 Councillors present with all in favour.

In the absence of the Cllr Brown, Cllr Moses was elected to Chair the meeting.

2. Declarations of interest in items on the agenda. None received.

3. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011. None requested.

4. To consider if any items on the agenda should be discussed in private. None.

5. To note the minutes from the meeting 19th March 2025. Noted.

6. To note the update to the banking arrangements.

Noted: That the banking mandate has now been updated and required signatories have all confirmed access.

7. To receive the internal control's check completed on 10th April 2025. Noted.

8. To consider the 2024/25 internal audit report and make any necessary recommendations to the Council.

Resolved: To make verbal recommendation to Council to instruct the Clerk to undertake all improvements suggested in the internal audit report tabled be accepted.

Voting: 3 Councillors present with all in favour.

9. To receive the Year End Accounts for 1 April 2024 – 31 March 2025. Noted.

10. To receive the Year End Budget position for 1 April 2024 – 31 March 2025 and the variances report. Noted.

11. To receive the 2024-25 Annual Governance & Accountability Return (AGAR) in readiness for full council approval at 6th May meeting. Noted.

12. To consider the updated Asset Register for approval

Resolved: To make verbal recommendation to the Council that it approves the asset register and instructs the Clerk to upload this to the website.

Voting: 3 Councillors present with all in favour.

13. **To receive the annual insurance quotations and make recommendation on supplier to Council. Deferred.**

14. **To consider the newly formatted cashbook for 2025 – 2026 and approve its layout**

Resolved: To approve the tabled format for use in the financial year 2025 – 2026.

Voting: 3 Councillors present with all in favour.

15. **To confirm the date and time of the next scheduled meeting as 25th June 2025 10.30am in Collingham Memorial Hall. Noted.**

The meeting closed at 6.10pm.

Signed *Marianne Moses* Chair

Date *23rd May 2025*