

## COLLINGHAM with LINTON PARISH COUNCIL

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### Minutes of the Extraordinary Parish Council meeting held on 7<sup>th</sup> February 2026 at 11am held in the Collingham Memorial Hall

**Present:** Cllrs Anthea Powell, (Chair), Paul Kerfoot, Ian Locke-Edmunds, Lorna Murdoch, Patrick Wright.

**In attendance:** B Crabtree – Locum Clerk

**Members of the public:** None present

#### 8856. Chairman's opening remarks

Cllr Powell welcome all to the meeting.

#### 8857. To receive apologies and consider reasons for absence

Apologies were received from Cllr Moses and reasons were approved.

#### 8858. To receive any declarations of interest from Members:

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Collingham with Linton Parish Council Code of Conduct for Members and by the Localism Act 2011

None declared.

#### 8859. To consider requests received by the clerk for dispensations under section 33 of the Localism Act 2011

None received.

#### 8860. Public Participation: (Standing Order 3.7 – to not exceed 15 minutes)

a) Members of the public may make representation, answer questions and give evidence on the business of the agenda for the meeting.

No members of the public were present.

b) Members of the public may request information concerning items not on the agenda

No members of the public were present.

#### 8861. To note items in the agenda that may/are to be discussed in closed session:

Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted.

There was no closed session.

#### 8862. Finance Matters:

a) To consider and approve the budget proposal for 2026-27

The draft budget was considered, and it was resolved to approve a budget of £276,781.00. See Appendix 1.

b) To consider and agree the Precept request for 2026-2027

Resolved that the precept demand for the financial year 2026–2027 be submitted as £95,000, representing a value of £51.90 for an average Band D property, an increase of £1.84 per month per Band D property compared with last year.

#### 8863. Date of the Next PC Meeting: Ordinary Meeting:

Resolved that the next meeting is to be held on 4<sup>th</sup> March 2026 at 7.00pm Collingham Memorial Hall – Meeting Room.

The meeting closed at 11.48am.

Collingham with Linton Parish Council

## Appendix 1 – Approved Budget 2026-2027

Breakdown by cost code	Agreed budget
<b>ADMINISTRATION</b>	
IT	£1,581.00
IT Hardware allowance	£500.00
Telephone Contract	£350.00
Insurance	£2,000.00
Subscriptions	£1,000.00
Room Hire	£1,000.00
Training	£2,000.00
Stationary	£400.00
Bank Charges	£120.00
Internal Audit Fees	£495.00
External Audit Fees	£630.00
Payroll Support	£120.00
<b>STAFF COSTS</b>	
Salaries	£23,000.00
PAYE	£5,000.00
Home working/ Mileage	£750.00
<b>MAINTENANCE</b>	
Contracted Grounds Maintenance	£17,000.00
Reactive Grounds Maintenance	£23,000.00
Tree Work	£6,500.00
Play areas inspections	£220.00
Reactive Play areas	£1,500.00
Summer Baskets	£1,500.00
Winter Baskets	£1,200.00
<b>GRANTS &amp; DONATIONS</b>	£30,000.00
<b>HISTORIC PROJECTS</b>	
Jun 23 - Hardstand Harewood Road	£7,000.00
<b>PROJECTS</b>	
Woodland Management Plan	£15,000.00
Footpath signage/ improvements	£8,000.00
Christmas Lights	£8,982.00
Sustainability Agenda	£2,000.00
Parish Council Events	£10,000.00
<b>EAR MARKED RESERVES</b>	

Election fund	£8,000.00
Land Registry Fees	£10,000.00
Solicitors Fees	£5,000.00
Linton Crests	£8,000.00
Sink Hole Contingency repairs	£5,000.00
<b>GENERAL RESERVES</b>	£69,933.00

**£276,781.00**