

COLLINGHAM with LINTON PARISH COUNCIL

Email: Clerk@collinghamlintonparishcouncil.gov.uk

Minutes of the Parish Council extraordinary meeting held on 21st July 2026 at 7pm held in the Linton Memorial Hall

Present: Cllrs Anthea Powell, (Chair), Paul Kerfoot, Lorna Murdoch, Patrick Wright

In attendance: B Crabtree – Clerk, one member of public

8964. Chair's Opening Remarks

Cllr Powell welcomed all to the meeting.

8965. Public Participation

One member of the public was in attendance to provide councillors with information about the Remembrance Service held at Collingham Memorial Hall and to seek the Parish Council's assistance in organising the event.

8966. Apologies for Absence

All councillors were present.

8967. Declaration of Interests

a) To receive, consider and decide upon any applications for dispensation

No members of the council had any declaration of interest or requests for dispensation.

b) To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests

No members of the council declared an interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests

8968. To consider the following business and agree any necessary action:

a) To consider the Leeds Local Plan scoping consultation and agree whether the Parish Council wishes to submit comments on the proposed scope of the Local Plan and the approach to future consultation and engagement

The Parish Council considered the Leeds Local Plan Scoping Consultation and resolved to submit a formal response.

Members expressed concerns that the consultation period and supporting information were insufficient to enable meaningful public engagement. Councillors highlighted the significant housing growth in the local area over recent years without corresponding improvements to infrastructure, particularly GP provision, school capacity, public transport and rail connectivity. Concern was also raised regarding the cumulative impact of proposed developments close to the North Yorkshire boundary.

The Parish Council agreed to seek clarification from Leeds City Council on the infrastructure baseline used to inform the Local Plan, including housing developments completed over the past 20 years, infrastructure improvements delivered during that period, the baseline used for future allocations, and evidence that existing and planned infrastructure can accommodate further growth.

Councillors also requested clarification on the extension of the Local Plan period from 2042 to 2043 and questioned how consultation responses are assessed to ensure they are representative of the wider community. Members noted that the consultation did not explain how feedback from the previous Issues and Options consultation had informed the current proposals.

The Parish Council suggested that Leeds City Council consider adopting a structured sustainability assessment framework to provide a transparent, evidence-based approach to evaluating potential development sites before allocation.

The Parish Council confirmed that it will continue to engage residents through public meetings during future consultations and requested that Leeds City Council maximise public engagement across all affected communities. Members also recommended that carbon reduction and climate resilience be treated as separate policy topics within the Local Plan.

b) To consider and agree upcoming council meeting dates

Resolved that the next Full Council meeting, originally scheduled to be held on 7 September 2026, will now be held on 22 September 2026 to ensure it is quorate.

c) To consider and agree arrangements for the Remembrance Day and Christmas event

Councillors considered the information received regarding the Remembrance Day service and **resolved** to seek clarification on responsibility for organising the event, including whether it would be led by the Parish Council, or arranged as a joint event. If a joint event is proposed, councillors requested clarification on the specific responsibilities of the Parish Council.

It was also agreed to enquire whether the Collingham Memorial Hall members would consider taking responsibility for organising the event. Councillors confirmed that they would be happy to assist on the day.

Councillors considered arrangements for the Christmas event and agreed that it would be held on 28 November 2026 from 6.00pm to 7.30pm, with the Christmas lights switch-on taking place at 7.00pm.

It was agreed that Cllrs Powell and Murdoch would contact the shop owners/landlord to seek agreement for the event to be held in the car park. Subject to a positive response, the Clerk will begin making the necessary arrangements, including insurance, first aid provision, booking entertainment, issuing formal invitations to organisations wishing to participate, notifying neighbouring properties, and seeking advice from Leeds City Council regarding permissions, risk assessments and traffic management requirements.

The Clerk will undertake any other necessary arrangements, with an update to be provided at the September meeting. It was noted that the Christmas lights have already been ordered.

8969. Date of Next Meeting

Resolved that the next Full Council meeting, originally scheduled to be held on 7 September 2026, will now be held on 22 September 2026.

Confidential session

8971. Exclusion of Press and Public

To resolve to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the nature of the business to be transacted at items 16 and 17 being prejudicial to the public interest

Resolved that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

8971. Millbeck Green Footpath

To consider information received and agree next steps

Resolved that the Clerk will contact the engineering company to seek clarification regarding the tender process, as previous communications do not align with recent information provided. The Clerk will also seek advice on the procurement process to ensure that the Parish Council is following the correct procedures and meeting its obligations.

The Clerk will prepare a poster to be displayed near the closed footpath, including a QR code to enable residents to access updates regarding the works.

8972. Tree Works

To receive an update about tree works carried out and agree any necessary actions

Resolved that Cllr Powell and Cllr Murdoch will undertake a site visit with the contractor.

There being no other business, the Chair closed the meeting at 2.57pm.

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